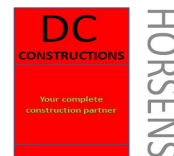


Date: 2010.10.02
Document: 003/7
Page: 1/1



SAFETY MEETING

- Edeka -

Reporter: Client

Participants: Site manager, workers, sub contractors

Agenda

1. Present the organization plan of the involved parties.
2. Present building site.
3. Review the proposed critical areas that involves special risks and activities which could be dangerous to Safety and Health.
4. Run through the projects time schedule.
5. Show safe area where workers can perform work without fear of accident from the building and it´s surroundings.
6. Places where safety is laid out at the building site.
7. Describe who is responsible for inspections and evacuations of the workplace.
8. Extraordinary meetings are held as required. The minutes are prepared by the safety coordinator.
9. Meetings can be held in the connection with the construction meetings.
10. Any comments to the safety meetings minutes must be voiced at the following safety meeting. If this does not happen, the former minutes will be considered as approved.
11. Date for next meeting